

San Joaquin County is recruiting for:

DEPUTY FIRE WARDEN

San Joaquin County Community Development Department

THE POSITION

San Joaquin County is recruiting for an experienced manager to plan, organize and manage the programs and activities of the San Joaquin County Fire Prevention Bureau. The Deputy Fire Warden is a single-position class in the Community Development Department. The incumbent functions as the County Fire Code Official as defined in the California Fire Code, provides professional support to the Director of Community Development, and is responsible for the most difficult and complex fire inspections and fire prevention plan reviews, including supervising the inspection and prevention work of subordinate fire inspectors.

THE DEPARTMENT

The Community Development Department divisions consist of: Planning/Development Services, Building Inspection, and Neighborhood Preservation/Fiscal. The 2019-20 department budget totals \$28 million with 59 allocated positions.

The Planning/Development Services Division: assists the Planning Commission and the Board of Supervisors in the areas of comprehensive planning and community development.

The Building Inspection Division: protects the public's health and safety by regulating new building construction, inspecting existing buildings, investigating fires, and by reviewing and regulating all new development projects, as provided for in local and state law.

The Neighborhood Preservation/Fiscal Division: administers federal block grants and ensures compliance with regulations, initiates new programs and monitors activities in six Urban County jurisdictions, participates in the county's Continuum of Care process, and prepares federal and state funding applications.

THE COUNTY

San Joaquin County (population estimated over 745,000) is located in Northern California's Central Valley and encompasses 1,426 square miles of land and 35 square miles of water, including the San Joaquin, Stanislaus, Calaveras and Mokelumne rivers. Approximately 58% of the county is farmland. Stockton is the county seat, and the other incorporated cities are Lodi, Tracy, Manteca, Lathrop, Ripon and Escalon. The Mountain House master-planned community contributes to the county's growth. Affordable housing, the pleasant climate and proximity to the Bay Area and the Sierra Nevada have contributed to rapid population growth.

San Joaquin County Human Resources
44. North San Joaquin Street, Suite 330
Stockton, California 95202
(209) 468-3370

Apply online: www.jobapscloud.com/sj



SAN JOAQUIN
— COUNTY —

Greatness grows here.

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San Joaquin County is an Equal Opportunity Employer



TYPICAL DUTIES

- Plans, organizes and manages the daily functions, operations, and activities of the Fire Prevention Bureau, including the inspection of non-residential, commercial and industrial properties and the review of building plans to enforce compliance with fire safety laws, ordinances and regulations; coordinates Bureau activities with fire departments and fire districts within the County's service area; conducts the most difficult inspection and review work.
- Participates in the development and implementation of goals, objectives, policies, and priorities for the Bureau; prepares and monitors the Bureau budget; recommends appropriate service and staffing levels; recommends and administers policies and procedures; develops and standardizes methods to improve the efficiency and effectiveness of services and activities.
- Reviews, evaluates, and approves building plans and specifications for sprinkler systems, fire alarm systems, standpipe systems, special hazard protection systems, and water-supply installations for non-residential, commercial, and institutional buildings; assures proper completion of tests and inspections for fire-related aspects of building projects and fire protection systems.
- Receives and reviews permit applications with other department staff; reviews applications for appeals; develops position statements on fire protection issues; certifies buildings for occupancy including acceptance of fire protection systems or specifications of needed corrections.
- Provides technical consultation to County staff and staff of fire departments and fire districts, developers, engineers, contractors, property owners, occupants, and the general public regarding the California Fire Code, National Fire Protection Standards and pertinent sections of the California Code of Regulations and the Ordinance Code of San Joaquin County, as well as on the correction of deficiencies.
- Manages the Weed Abatement Program and participates in the San Joaquin County Fire Chief's Association programs, including the Fire Investigation Unit, Incident Command Team, Fire Training Officers, and Hazardous Materials team; participates in the San Joaquin County Office of Emergency Services Incident Command Team as an Area Coordinator; responds to fire and/or rescue emergencies as required.
- Prepares correspondence and reports; makes presentations to the Board of Supervisors, commissions, committees, and boards as well as to outside agencies and organizations; performs public relations and outreach work; develops and provides news releases to the media.

MINIMUM QUALIFICATIONS

Education: Graduation from an accredited four-year college or university with major coursework in fire science, fire administration, fire protection engineering, civil or structural engineering or closely related field.

Experience: Five years of full-time, increasingly responsible experience in fire prevention or firefighting, including at least three years of experience performing structural inspections for compliance with fire safety standards and systems and at least one year of responsible experience in coordinating services or programs of a fire prevention department or program.

Substitution: Additional qualifying experience may be substituted for the required education on a year-for-year basis to a maximum of two years.

AND

License: Possession of a valid California driver's license.

Certifications: Possession of Incident Command System ICS 100, 200, 300 & 400 certification; possession of Fire Inspector I certification issued by the California State Fire Marshal; successful completion of the California State Fire Marshal's Fire Investigation 1A course; successful completion of FEMA Independent Study courses IS700 and 800.

Special Requirements: (1) Possession of, or ability to obtain *within one year of appointment*, Fire Inspector II certification issued by the California State Fire Marshal. (2) Successful completion of, or ability to obtain *within two years of appointment*, Fire Plans Examiner certification issued by the California State Fire Marshal.

For more information about San Joaquin County and the Community Development Department, go to:

www.sjgov.org

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COMPENSATION PACKAGE

Annual Base Salary: \$85,530 - \$103,979

In addition to base salary, the County offers a comprehensive compensation package that includes:

- ◆ A 1% employer contribution to the County's 457 Deferred Compensation Plan (valued from \$855 to \$1,039 annually)
- ◆ 1937 Retirement Act - reciprocity with CALPERS
- ◆ 125 Flex Spending Benefits Plan
- ◆ 12 days sick leave annually - unlimited accumulation
- ◆ 10 days of vacation leave (15 days after 3 years, 20 days after 10 years, and 23 days after 20 years)
- ◆ 14 paid holidays per year
- ◆ 10 days of administrative leave per year

For more benefit information, please access the county's benefits website at

sjgov.org/department/hr/benefits



APPLICATION AND SELECTION

Completed application package must also include supplemental application, submitted to the Human Resources Division before the final filing date.

Final Filing Date: August 2, 2019

Apply online at:

www.jobapscloud.com/sj

OR

Applications may also be obtained from and submitted to:

**San Joaquin County Human Resources
44 N. San Joaquin Street, Suite 330
Stockton, California 95202
Phone: (209) 468-3370**

All application materials will be reviewed to determine if candidates possess the minimum qualifications required for the position.

For selection procedures and a complete job description, please visit:

www.sjgov.org/department/hr

Offer of employment will be conditional upon passing a drug screen.

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This supplemental questionnaire is part of the Deputy Fire Warden application process and is required to be completed, in addition to the standard application. It will be used to assist in evaluating your qualifications. The employment experience on your standard application should include your employer name, job title, dates of employment, hours worked per week and a detailed description of your job duties.

1. Did you graduate from an accredited four-year college or university with major course work in fire science, fire administration, fire protection engineering, civil or structural engineering or closely related field?
2. Additional qualifying experience may be substituted for the required education on a year-for-year basis to a maximum of two years. If you answered "No" to Question 1, please indicate the number of educational units you completed, your major, and the name of the educational institution.
3. Do you possess at least five years of full-time, increasingly responsible experience in fire prevention or fire fighting?
4. Do you possess at least three years of experience performing structural inspections for compliance with fire safety standards and systems?
5. Do you possess at least one year of responsible experience in coordinating services or programs of a fire prevention department or program?
6. Possession of the following Incident Command System certificates is required, please indicate if you possess them or not:
 - ICS 100
 - ICS 200
 - ICS 300
 - ICS 400
7. Do you possess Fire Inspector I certification issued by the California State Fire Marshal?
8. Have you successfully completed the California State Fire Marshal Fire Investigation 1A course?
9. Have you successfully completed FEMA Independent Study Course IS 700?
10. Have you successfully completed FEMA Independent Study Course IS 800?
11. I have read and understand that possession of, or ability to obtain within one year of appointment, Fire Inspector II certification issued by the California State Fire Marshal, is a requirement to maintain employment as Deputy Fire Warden.
12. I have read and understand that successful completion of, or ability to obtain within two years of appointment, Fire Plans Examiner certification issued by the California State Fire Marshal, is a special requirement to maintain employment as Deputy Fire Warden.
13. Do you possess a valid California driver's license?

SAN JOAQUIN COUNTY

A land of beauty, recreation and natural riches - from the waters of the Delta to the vines of the wine, San Joaquin County has it all.

San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy California beauty and nature, or music, arts and culture. San Joaquin County has what you're looking for.



ARTS & CULTURE

Enrichment and entertainment can be found at many venues throughout the county: the Haggin Museum, San Joaquin County Historical Museum, Children's Museum of Stockton, Stockton Arena, Stockton Symphony, Stockton Civic Theater, Bob Hope Theatre, Lodi's Hutchins Street Square, Tracy's Grand Theater, Concerts in the Park, the local colleges and many galleries. Art, music, dance and theater choices abound.

Over 60 languages are spoken in one of the most ethnically diverse communities in California.

A constant celebration of cultures is found in the numerous festivals throughout the year that invite all community members to share food, music, dance, folklore, customs and traditions.

RECREATION

San Joaquin County government operates nine community parks for boating, hiking, camping, picnicking, swimming and organized sports. The Downtown Stockton Arena and Ballpark, local college teams and sports complexes throughout the county provide both athletes and fans the chance to enjoy sporting events.

Enjoy the beauty of Lodi Lake Park and Nature Area and the Woodbridge Ecological Reserve. Micke Grove Park offers a zoo, amusement park, the Japanese Garden and the San Joaquin County Historical Museum to delight both children and adults.

The Sacramento-San Joaquin Delta offers the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Marina to north of Sacramento and offering access to the San Francisco Bay.

AGRICULTURE

The county is one of the most agriculturally rich regions in California. Grapes are the leading commodity, with 98,000 bearing acres, much of that in wine grapes. Over 85 wineries within the Lodi Appellation offer opportunities for tasting and special events.

Almonds, walnuts, tomatoes and cherries round out the top crops, with an abundance of other produce. Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.



EDUCATION

From preschool to higher education, the county has an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus - Stockton Center, Humphreys University, and San Joaquin Delta Community College offer a wide variety of educational choices. The county's 14 school districts and 200 school sites provide families with a wide choice for children's educational development, including traditional schools, charter schools and alternative education, in addition to an excellent selection of private educational institutions.

HOUSING

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas. Make San Joaquin County your new home. Housing ranges from new developments to established subdivisions to stately historic districts to peaceful country living and every type of housing in between.

San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.